

SURVEY FORM		Date					
INVENTORY							
Location	Site Ref	Grid Ref					
	Address	GIS					
	Type	on-street/off street <i>Circle</i>					
Site Operator	Name						
Dimensions	Length (for on-street parking) use kerb length)	<i>to nearest 100mm</i>					
	Depth	<i>to nearest 100mm</i>					
Parking Area	Capacity	<i>No of individual spaces OR length/1400mm</i>					
	Delineation	Lining/block <i>Circle</i>					
	Surface Type	Blacktop/Concrete/Block <i>Circle</i>					
	Surrounding Surface Type	Blacktop/Concrete/Block <i>Circle</i>					
Signing	To Site	<i>Location(s) and description</i>					
	At Site	<i>Location(s) and description</i>					
Security	Anchor Rail Capacity	<i>Rail length/1400mm</i>					
	Fixed Anchor Capacity	<i>No of individual anchors</i>					
	CCTV	None/Shared/Dedicated <i>Circle</i>					
	Lighting	None/Shared/Dedicated <i>Circle</i>					
	Attended	None/Patrolled/Attended <i>Circle</i>					
	Access Control	None/Automatic/Remote <i>Circle</i>					
AUDIT							
	CONDITION	COMMENTS					
Parking Bay	Delineation	OK/Watch/Action <i>Circle</i>					
	Surface	OK/Watch/Action <i>Circle</i>					
	Surrounding Surface	OK/Watch/Action <i>Circle</i>					
Signing	To Site	OK/Watch/Action <i>Circle</i>					
	At Site	OK/Watch/Action <i>Circle</i>					
Security	Anchor	OK/Watch/Action <i>Circle</i>					
	CCTV	OK/Watch/Action <i>Circle</i>					
	Lighting	OK/Watch/Action <i>Circle</i>					
	Attended	OK/Watch/Action <i>Circle</i>					
	Access Control	OK/Watch/Action <i>Circle</i>					
Apparent Hazards	<i>Describe</i>						
Apparent Obstructions	<i>Describe</i>						
Other action points	<i>Describe</i>						
SURVEY							
Day of week	Mon Tue Wed Thu Fri Sat Sun Public Holiday <i>Circle</i>	Weather					
Month	Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec <i>Circle</i>		Sunshine Sunny/Cloudy/Wet <i>Circle</i>				
			Wind None/Moderate/High <i>Circle</i>				
		Temperature Icy/Moderate/Hot <i>Circle</i>					
Time							
Detail	Make	Model/Type	Engine Size (cc)	Security: Shackles	Chain	Anchor Point Used?	
	1						<i>Tick</i>
	2						<i>Tick</i>
	3						<i>Tick</i>
	4						<i>Tick</i>
	5						<i>Tick</i>
	6						<i>Tick</i>
	7						<i>Tick</i>
	8						<i>Tick</i>
	9						<i>Tick</i>
	10						<i>Tick</i>
Occupancy	Use/Capacity						

This data required for Motorcycle Parking Inventory

This data required for audit of quality and characteristics of the facility

This data required for collecting data on monitoring usage including security

Sample Form for Inventory, Audit and Usage Surveys, (see section 5.5.6, page 42).